

# 2026 Renewing group checklist

## FOR BUSINESSES WITH 1-50 EMPLOYEES

To ensure your group's plan is active on the desired effective date, Premera Blue Cross HMO (PBC HMO) **must receive all completed enrollment materials by the dates below**. Incomplete materials may cause delays renewing a group.

**Group size 1-2 enrolled employees:** completed renewal documents must be received by PBC HMO 60 days prior to the renewal effective date.

**Group size 3+ enrolled employees:** No documents are required unless the group wants to make changes to the health plan.

Appointed agents should confirm with their general agency partner for any specific cut-off dates for enrollment materials.

**1. Complete the necessary renewal forms.** All forms are available at [premera.com](https://premera.com).

**2026 Benefit Selection Worksheet – Medical**

**2026 Member Enrollment and Change Application** (Use for open enrollment changes only.

Employees must include date of hire.)

**MarketPlace Enrollment Spreadsheet** (Required for groups with **10 or more** employees. Use for open enrollment changes only. Employees must include date of hire.)

**Group Size Attestation** and required tax documentation (if applicable)

**2. Questions? Please contact your general agency partner**

- [Connexion Insurance Solutions](#)
- [ProPoint LLC](#)
- [S4 Benefits](#)