Optum Financial®

Employer PULL ACH Authorization Form for HSA Funding

Follow these easy steps:

1. Complete all entries on this ACH Authorization form. Please print.
2. Sign and date this form.
3. Return completed form to your Implementation Manager or Client Service Manager.

Company Information	
Company name	Contact title
Contact name	Contact phone number
Contact email	☐ Initiate ACH ☐ Change ACH information
Bank Information	
Bank name	Type of Account ☐ Checking ☐ Savings
Company name on bank account	Type of Account ☐ Personal ☐ Business
Street address	Bank routing number (9 digits)
City, State, Zip Code	Account number

☐ I confirm that I have verified the routing number entered above with my company's financial institution as a valid ACH transaction routing number.

☐ I confirm that the following company ID has been set up as authorized to debit from the account listed above.

HSA Funding (CFR)
Bank: Optum Bank
Company ID: 1261274092

As a duly authorized bank account signer, I authorize ConnectYourCare, LLC, a part of Optum Financial, Inc., to initiate recurring Automated Clearing House ("ACH") debit entries and, if necessary, to initiate any ACH credit entries and adjustments to correct any erroneous ACH debit entries to this bank account. This authorization covers ACH origination of payment for program fees and funding for employee spending account claims and required minimum balances. I certify that the above-referenced bank account is a business bank account enabled for ACH transactions, and I agree and understand that in the case of an ACH transaction being rejected for non-sufficient funds, ConnectYourCare, LLC may at its discretion and in accordance with NACHA Operating Guidelines attempt to process the charge again and may charge the company bank account for penalties and fees incurred as a result of such rejection. I understand that this authorization will remain in effect until ConnectYourCare, LLC has received written notification from an authorized representative of its termination or change. Company agrees to be bound by the NACHA operating rules.

Name _____ Title _____

Signature _____ Date _____

Health savings accounts (HSAs) are individual accounts largely held at Optum Bank®, Member FDIC, and administered by Optum Financial, Inc. or ConnectYourCare, LLC, an IRS-Designated Non-Bank Custodian of HSAs, a subsidiary of Optum Financial, Inc. Neither Optum Financial, Inc. nor ConnectYourCare, LLC is a bank or an FDIC insured institution.

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Please see below for an overview of the financial arrangements associated with your selected health care accounts.

Contribution Approval
Employers are required to approve contribution amounts prior to each contribution cycle using the Employer Dashboard. This step must be completed in order for funds to be applied to employees' accounts.

- Contribution Approval Requirements: The contribution approval process is required for both initial and ongoing funding of accounts. Do not forget to approve contributions for the initial funding of accounts. If contributions are not approved, funds will not be applied to employees' accounts!
- Contribution Approval Timing:
  - Contribution invoices are posted in the Employer Dashboard for your approval approximately three days before the contribution date. It is a good idea to schedule a reminder in your calendar.
  - Once contribution amounts are approved, funds will be pulled via ACH for the invoice total and distributed into each employee's HSA. Typically, the process takes five business days from contribution approval to account funding.

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