

Fax to Care Management at 866-809-1370

Request Date _____

URGENT – All requests marked as urgent/expedited must include supporting documentation from the physician’s office that the application of standard timeframes for making a non-urgent determination: (a) could seriously jeopardize the life or health of the patient or the ability to regain maximum function, or, (b) in the opinion of a physician with knowledge of the member's medical condition, would subject the patient to severe pain that cannot be adequately managed without the care or treatment being requested.

MEMBER/PATIENT _____ Date of Birth _____	
Member ID _____ Suffix _____ Group # _____	
REQUESTING PROVIDER _____	SERVICING PROVIDER _____
Address _____	Address _____
City/State/ZIP _____	City/State/ZIP _____
Phone _____ Fax _____	Phone _____ Fax _____
Contact Person _____	Contact Person _____
Tax ID/NPI # _____	Tax ID/NPI # _____
REQUIRED: PLEASE INCLUDE THE FACILITY WHERE THE SERVICES WILL BE DONE.	
<input type="checkbox"/> Outpatient <input type="checkbox"/> Inpatient Facility Name _____	
Date Scheduled _____ <input type="checkbox"/> Initial Treatment <input type="checkbox"/> Concurrent/Ongoing Treatment	
Existing Reference # _____ Expiration Date _____	
Reason for Out-of-Network Provider Request	
What is the reason for the request?	
Has patient seen this provider in the past? Y / N If yes, when was the last visit?	
Is this request a follow-up to an emergency (e.g., ER treatment/emergency surgery)? Y / N If yes, when was the last visit?	
Service needed (procedure, test, inpatient care – please be specific). Please attach supporting medical records and include presenting symptoms and previous treatment.	
Diagnosis code(s)	Procedure/CPT code(s)
Explain in detail why the services noted above can only be provided by this particular out-of-network provider?	

Note: Unless specifically requested elsewhere in this document, do not send a DNA or other genetic sample, or the results of any genetic typing test, or analysis, including DNA.

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