

# How to log in

# USER TIPS FOR THE SECURE EMPLOYER WEBSITE

## You will need

- A valid account for the Premera Secure Employer Website
- Internet connection and web browser (latest version of Chrome or Firefox, IE 10+, Edge)

### Steps

#### Option 1

- 1. Open your browser and go to: www.premera.com.
- 2. In the upper right, select the Log In button and select Employer.
- 3. Enter your User ID and password.

#### Option 2

- 4. Open your browser and go to: https://www.premera.com/portals/employerPortal/account/login.
- 5. Enter your User ID and password.

#### Notes

- If you can't remember your User ID or password, select the Forgot User ID/Password link. (You will need the email address used to create your account in order to recover your User ID. You will need your User ID to reset your password.)
- If your account has been locked due to having too many failed log in attempts, you can unlock it by resetting your password using the same Forgot User ID/Password link.