PREMERA | ✛
BLUE CROSS

How to check member benefits

___

USER TIPS FOR THE SECURE EMPLOYER WEBSITE

You will need

- A valid account on the Premera secure Employer Website with a Group Administrator or HR User role

- Last name (required) of the person whose benefits you wish to check (First name is optional.)

Steps

1. Log in to the secure Employer Website (see: How to Log In).

2. From the Dashboard main menu, select Tools/Eligibility and Coverage.

3. Enter at least the first three letters of the member's last name. You may also enter at least three letters of the first name (optional).

4. Select Find.

5. From the list of members displayed, select the member whose benefits you wish to check.

Notes

- To view the copay, deductibles, and other details of the member's plans, you must first determine the member's plans (as described above) and then look up their plan on the Benefit Plans page.