

How to view contracts

USER TIPS FOR THE SECURE EMPLOYER WEBSITE

You will need

- A valid account on the Premera secure Employer Website

Steps

1. Log in to the secure Employer Website (see How-to: Log In).
2. From the Dashboard main menu, select Tools/Employer Profile.
3. All contracts should be listed at the bottom of the page (loading them may take a few seconds).
4. Select any contract to view or download.

Notes

- Contracts are in a PDF format.