March 2012

EDI NEWS

If you feel you are at risk for not meeting the March 31, 2012 deadline, please contact the EDI Team at 800-435-2715.

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HIPAA Version 5010 Compliance

The Centers for Medicare & Medicaid Services' Office of E-Health Standards and Services (CMS OESS) announced that it will not enforce compliance with the ASC X12 version 5010 until **March 31, 2012**.

CMS' OESS is the division of U.S. Department of Health and Human Services (HHS) that enforces compliance with HIPAA transactions and code set standards. The HHS had previously directed that all HIPAAcovered entities comply by Jan. 1, 2012.

You can view the announcement on the CMS website: CMS Statement 5010 Enforcement

What does this mean to you?

All Trading Partners* who send and/or receive electronic transactions, (claims, remittance advice, eligibility and benefit information, claims status, etc.) should continue their efforts to become HIPAA 5010 compliant between now and March 31, 2012.

Effective **April 1, 2012**, all Trading Partners must send and receive electronic standard transactions in version 5010 (with Errata changes).

If you feel you are at risk of not meeting this deadline, please contact the EDI Team at 800-435-2715, or edi@premera.com

How is Premera preparing?

Premera EDI is actively testing version 5010 with our Trading Partners and our transition from version 4010A1 to 5010 is nearing completion.

Contact EDI about your transition plans

The EDI team is contacting our Trading Partners who are still sending electronic claims in version 4010A to confirm their 5010 testing start date and their transition plans to meet the March 31, 2012 deadline.

If you have not yet started your 5010 testing with Premera, please email the EDI Team at <u>edi@premera.com</u>, or call 800-435-2715.

Premera and other payers, providers, and state agencies have developed Administrative Simplification Best Practice Recommendations (BPRs) for HIPAA 5010 (with Errata changes) electronic transactions. HIPAA 5010 BPRs can be found at: <u>http://onehealthport.com/</u>

*Trading Partners are healthcare clearinghouses, billing services, providers, payers, financial institutions, applicable employer groups, etc.

Address Guidelines for 5010

When submitting version 5010-compliant electronic transactions, follow these guidelines:

- Billing Provider Address (Loop 2010AA): Must be a complete (physical) street address. It cannot be a P.O. Box or lock-box.
- Pay-To Address (Loop ID-2010AB): Complete if your remittance (payment) address is different from the Billing Provider Address, or is a P.O. Box or lock-box.

We encourage providers to contact their clearinghouse or system vendor to ensure these guidelines are followed. Incorrect address field content will result in claim rejection errors.

If you have questions about these guidelines, call EDI at 800-435-2715.

Coordination of Benefits (COB), Premera is Secondary

Once the primary payer has processed a claim, you can send it electronically to Premera.

This includes claims for Premera Blue Cross, Federal Employee Program, and LifeWise health plans.

For a successful submission, you must include the following primary payer information on the claim:

- Primary payer Name
- Primary payer Member ID
- Primary payer Allowed Amount
- Primary payer Payment Amount
- Primary payer reason for nonpayment (i.e., non-covered service, applied to deductible, benefit max, etc.)
- Primary payer adjudication date for claim

Please note: All Premera secondary to Medicare claims are automatically sent to Premera by Medicare after Medicare has processed the claim. To prevent duplicate claim submission, please do not bill these claims to Premera if your Medicare Explanation of Benefits indicates the claim was forwarded (or crossed over) to the secondary payer.

Federal Employee Program (FEP) Claims Billing in Alaska

When billing Alaska FEP professional and institutional/facility claims electronically, be sure to direct them to Premera Blue Cross Blue Shield of AK, the plan administrator for FEP claims. Sending claims to the wrong plan causes payment delays, as claims must be re-routed to the correct plan administrator.

For instructions about where to send FEP claims, go to <u>FEP at premera.com/provider</u>, then choose FEP and click on the Alaska State map.

EDI validates providers' location using the zip code in the Service Provider Location Address (when sent), or by the zip code in the Billing Provider Address.

Contact your clearinghouse for the appropriate Payer ID Code to use for Premera Blue Cross Blue Shield of AK and direct your FEP AK member claims there. This will result in correct processing and the fastest claim processing turnaround time for your business!

Did You Know?

FEP AK secondary to Medicare claims are automatically sent to Premera by Medicare after Medicare has processed the claim. To prevent duplicate claim submission, please do not bill these claims to Premera FEP if your Medicare Explanation of Benefits indicates the claim was forwarded (or crossed over) to the secondary payer.

EDI Reports and Transactions

Avoid lost claims and eligibility errors by downloading and reviewing your online reports from Secure Transport (ST).

To effectively use the reports, remember:

- Reports are only available online via ST
- Retrieving your reports regularly ensures we have received your claims and alerts you to claim rejections.
- Rejected claims must be corrected and rebilled.

Electronic Claims Transaction Reports

This report displays all claims that were sent in your 837 electronic claims file. The report is sent on the same business day to your ST Download Directory.

Secure Transport users should follow these steps:

- 1. Go to your Download Directory.
- 2. Highlight the appropriate report file.
- 3. Select Download.
- 4. Report file will be downloaded to the appropriate report directory on your PC.

EDI Report File Naming

The EDI response reports and transactions are posted to your ST Download directory. Below is a list of each report/transaction and its file name:

997 Functional Acknowledgement

File name: 997_YYMMDDSSNNN (837, version 4010) 999 Functional Acknowledgement File name: 999 GSXXXXXXXXX YYMMDDSSNNN (837, version 5010) **Electronic Claims Transaction Report** File name: 837RPT YYYYMMDDHHMMSSNNN 835 Electronic Remittance Advice File name: 835 YYYYMMDDHHMMSSNNN 271 Eligibility & Benefit Response File name: 271_YYYYMMDDHHMMSSNNN 277 Claim Status Response File name: 277 YYYYMMDDHHMMSSNNN 278 Review Response File name: 278 YYYYMMDDHHMMSSNNN 270 Transaction Error Report File name: 270REJECT_YYYYMMDDHHMMSSNNN 276 Transaction Error Report File name: 276REJECT_YYYYMMDDHHMMSSNNN 278 Transaction Error Report File name: 278REJECT YYYYMMDDHHMMSSNNN

Note: The file name extension will be either: '.pdf' or '.txt' depending on your report format. YYYYMMDD is the date stamp, HHMMSSNNN is the time stamp in HH/hours, MM/minutes, SS/seconds and NNN/microseconds.

CMS offers ICD-10 Handbooks

Centers for Medicare & Medicaid Services (CMS) have developed Implementation Handbooks as additional resources to assist providers with the transition from ICD-9 to ICD-10 codes.

Each guide provides detailed information for planning and executing the ICD-10 transition process. Use the guides as a reference whether you're in the midst of the transition or just beginning the process.

View the tailored step-by-step plans and relevant templates for each of the following practice sizes impacted by the transition:

- Large Provider Practices
- Small Hospitals
- Small/Medium Provider Practices

Link to CMS Implementation Handbooks and all CMS ICD-10 resources: cms.gov/ICD10/02b Latest News

If you haven't already started your ICD-10 implementation plan, please consider starting today!

Does EDI Have Your Current Contact Information?

If your contact information has changed, please be sure to email <u>edi@premera.com</u> or call the number below, so we can update our records. Please include all email addresses and telephone numbers, including Tax ID and EDI Submitter ID.

Also, if you wish to delete or add access to our Secure Transport (ST) secure website (connectiva.com), call EDI at 800-435-2715, fax to 425-918-4234, or email your change to edi@premera.com.

CONTACT EDI

How to Contact EDI

If you have questions or wish to obtain information about any of the articles in this newsletter, please call the EDI Team, 8 a.m. – 5 p.m. (PST), M-F **Toll-free 800-435-2715**

- Questions or problems: Email the EDI Team at <u>edi@premera.com</u>
- **Premera health plan information:** Use our website at <u>premera.com</u>

2012 Company Closures

- Friday, May 25
- Monday, May 28

Please post or circulate this newsletter in your office

EDI News — Premera.com/provider

EDI News is produced quarterly to provide important information related to electronic claims processing for the office billing staff, billing services and software vendors from Premera. Please keep this newsletter for future reference.

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The EDI team is dedicated to providing excellent service.

