

2026 New group enrollment checklist

FOR BUSINESSES WITH 1-50 EMPLOYEES

To ensure your group's plan is active on the desired effective date Premera Blue Cross **must receive all completed enrollment materials by the dates below**. Incomplete materials may cause delays in enrolling a new group.

Group size 1-2 enrolled employees: Completed enrollment materials must be received by Premera 60 days prior to the requested effective date.

Group size 3+ enrolled employees: Completed enrollment materials must be received by Premera the 20th day of the month for the following month's effective date.

Appointed agents should confirm with their general agency partner for any specific cut-off dates for enrollment materials.

1. Complete the necessary enrollment forms. All forms are available at premera.com.

- [2026 Employer Group Application](#)
- [2026 Benefit Selection Worksheet – Medical](#)
- [2026 Benefit Selection Worksheet – Dental](#)
- [2026 Member Enrollment and Change Application](#)
- MarketPlace Enrollment Spreadsheet** (Required for groups with **10 or more** employees.)
- [Group Size Attestation](#) and required tax documentation (if applicable)

2. Additional forms required if electing to offer HSA funding accounts

- [2026 Funding Account Setup](#)
- [Funding Account ACH Authorization Form](#)
- [Personal Funding Accounts Enrollment and Change Application](#)

3. Small group quote and quote census

4. Questions? Please contact your general agency partner

- [Connexion Insurance Solutions](#)
- [ProPoint LLC](#)
- [S4 Benefits](#)